

Career Events Committee

CSA-EUR is recruiting **Career Events Executives** for the Career Events committee next academic year (2022-2023). The Career Events committee organizes one of the flagship events of CSA-EUR: **China in Focus Career Days**. This flagship event revolves around connecting ambitious students and young professionals to companies with an affinity for China.



In addition, members of the Career Events committee will also organize company dinners, in-house days and career-related workshops. In that perspective, it is the task of this committee to fill the gap that arises once students decide to start their career. You will contribute to bridging business cultures and assist in establishing career paths for students wherein they can grow professionally. For this, CSA-EUR is searching for communicative networkers who are able to creatively find and tackle opportunities that benefit the target group of CSA-EUR. For more details about last year's edition of China in Focus Career Days, please check <https://cifrotterdam.nl>.

What will be your activities as the Head of the Career Events Committee?

You will stay in close contact with the Vice president & Commissioner of External Affairs. Together, you will come up with strategies to improve the career events. Besides that you will be in charge of leading the Career Events Committee, oversee all activities within the committee and monitor the developments of the Career Events members. As the head of the committee you need to maintain a family-like feeling within the team. Furthermore, you will also approach companies, arrange appointments, acquire partnerships and organize small and large events throughout the year, together with the Career Events members. Moreover, with your exceptional efforts, you will contribute to the maintenance and expansion of the current corporate partner portfolio of CSA-EUR.

What will be your activities as an active member of the Career Events Committee?

You will approach companies, arrange appointments, acquire partnerships and organize small and large events throughout the year, within a team consisting of ambitious and determined individuals. In a small- scale and an easily accessible environment, you will brainstorm and discuss methods to provide more deepening in the field of business. Moreover, with your exceptional efforts, you will contribute to the maintenance and expansion of the current corporate partner portfolio of CSA-EUR.

Specializations:

1. Head of Career Events Committee

- As the head of the Career Events Committee you lead the committee and the committee members to reach certain goals together.
- You keep an overview of the processes within the Career Events Committee.
- You work in close contact with the Vice President & Commissioner of External Affairs
- You have a good overview, are empathic, and have good communication skills.
- Sales skills and fluency in Dutch are a plus.

2. Treasurer

- You keep track of the budget plans and all declaration forms that need to be declared by the Treasurer of the Board.
- Some form of accounting knowledge is seen as advantageous.

3. Commissioner of Marketing

- Together with the head you will set and execute the promotion plan for China in Focus Career Days and all other career-related events.
- It is beneficial if you have some knowledge and experience in designing promotional material.

4. Commissioner of Events

- You mainly help to keep an overview in planning the flagship event.
- You are among other things in charge of making the rundown schedule, list of goods to be purchased but also the organization of the venue.
- It is important that you work in an organized and orderly manner.

5. Commissioner of Communication & IT

- You are dedicated to take care of the overall CiF database and communication regarding organizing China in Focus Career Days and assist the head with communication between the association and university.
- It is beneficial if you have a good command of Dutch in both writing and speech. In addition, it is also important that you are organized and structured.

6. Commissioner of Commercial Relations

- Although everyone in the team is responsible for different business partners, you coordinate the general sales strategies together with the head and ensure that the whole team achieves the sponsor target.
- Sales experience is a plus.

What does CSA-EUR offer?

We offer you a place to foster your entrepreneurial mindset, ideas and give you the platform to execute these. Furthermore, we will actively help you develop your competencies, which will greatly benefit your professional career. We provide a fun and multicultural environment in which you can experience first-hand about how to manage yourself in a cross-cultural context. Overall, within CSA-EUR we strive for a family-like feeling. Besides acting professionally towards external parties, within the Career Events Committee and within CSA-EUR, we organize multiple bonding activities together in which you will make lifetime memories. Therefore, besides the professional side of this committee, this committee is also open for fun activities and celebrating milestones together.

Who are we looking for?

We are looking for a proactive person with a commercial mindset, who has an affinity for and/or an interest in China. Are you an outstanding person who is persuasive, social and communicative? Do you excel in your organizational and negotiation skills, and do you think that you are able to build long-lasting relationships? Then CSA-EUR is a great place for you to develop your professional competencies and to have a great time all together. So, in summary, we are looking for people who:

- Have entrepreneurial mindsets;
- are not afraid to get out of their comfort zone;
- are communicative and representative, thus interested in networking;
- are team players;
- are driven to reach personal and association goals;
- have an affinity for sales and are confident in public speaking;

- speak fluent English (fluency in Mandarin Chinese and/or Dutch is a plus);
- like to be surrounded by like-minded individuals and like to create lifetime memories.

Do not worry if you do not meet all the requirements, being a Career Events Executive means personal development. Throughout the year you will get to learn to improve yourself in these skills.

Can you picture yourself in this profile and are you motivated to work together with like-minded individuals in an exciting, professional, but overall a fun and amazing team? Go to [https://csa-
eur.nl/events/actives-recruitment-round-2](https://csa-
eur.nl/events/actives-recruitment-round-2) and submit your application before the **26th of August at 23:59!**